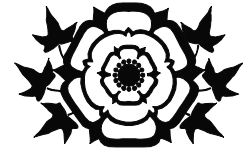


ARNOS VALE



Planning a Visit to Arnos Vale

To arrange a visit contact the Learning Team on 0117 971 9117 ex 212 or email learning@arnosvale.org.uk

When booking a visit we will need to know:

- Name, address and telephone number of the school
- Name of the lead teacher
- Number and age of students
- Preferred visit date(s)
- Lunch room requirements (only available to schools booking a tour or workshop)
- Subject(s)

You must inform us of any cancellations or changes at least a week in advance. Payment can be made by invoice, cheque, card or cash.

Special Educational Needs and Access Provision

Arnos Vale is a listed landscape with listed buildings so unfortunately it is not always possible to make the whole site accessible to all. The Spielman Centre is fully accessible to wheelchair users and many of the paths are also accessible. There is a loop system installed in all the buildings and any taught material can be provide in advance to aid student preparation. We can also provide large print copies, magnifying glasses and other support materials upon request. Please ask for advice on the suitability of different activities and exhibitions for a range of learners. Assistance dogs are welcome on site and in the buildings.

Lunch

The Education space can be reserved when booking a tour or workshop. The cemetery is 45 acres and has several places that are suitable for lunch areas.

Weather

Arnos Vale is a mainly outdoor site. Please ensure your students come prepared for:

- **Rain:** suitable coat with a hood and warm clothing
- **Cold:** gloves, scarf, warm coat, hat and warm clothing.
- **Sun:** sun cream, hat, plenty of water

Students are advised to bring a bottle of water for any visit, as there is plenty of opportunity for exercise.

Toilets

There are toilets in The Spielman Centre basement and school groups are free to use these. Please be aware they are also accessible to the public.

Ratio

Arnos Vale requires at least:

- 1 adult for every 10 secondary students
- 1 adult for every 7 primary students
- It is advised that Key stage 1 pupils are accompanied 1:5
- A qualified teacher must accompany a visit

Accompanying adults go free

First Aid, Emergencies and Health & Safety

Please arrange your own first aid cover. There are trained First Aiders on site available in an emergency. In the event of a fire alarm, please leave the building by the nearest exit and assemble in the nearest Garden of Rest.

It is advisable for lead teachers to undertake a preparatory visit to see the site and complete a risk assessment. A generic risk assessment is supplied, but we advise teachers to complete their own.

Please ensure your students wear sensible shoes (no slip-on shoes or heels) and cover their legs, as this is mainly an outdoor environment.

Please ensure you brief all adults accompanying the visit. Arnos Vale is covered by Public Indemnity Insurance and all staff have been checked by the Criminal Records Bureau (CRB).

Graves

Please do not stand on the graves or climb on the monuments. Some graves are over 170 years old, many have voids underneath and there may be only a thin layer of old concrete above a brick lined vault.

Arnos Vale continues to be a working cemetery and place of remembrance. Please be respectful towards other visitors who may be visiting graves.

Cost

- Primary students £3 per student for a workshop of 1 hr (minimum of 25 per group)
- Secondary students £6 per student for a workshop of 1.5 hrs (minimum of 15 per group)
- Post 16 tours £5 per student
- **Booking is essential** for all educational groups visiting Arnos Vale. A visit without workshop is £1.50 per student

Special Offer: Get £10 off the Arnos Vale Education Pack when booking a visit (pay £25 not rrp £35). This tailor-made teaching resource is designed by teachers for teachers and is packed with on-site and pre and post visit lesson plans and activities. Beautifully designed with accompanying image CD, maps and trails covering KS 1 – 3, a resource you can use all year round.

You can also keep in touch with forthcoming highlights, new workshops and special teacher previews and events by signing-up to receive free email updates for teachers at learning@arnosvale.org.uk.