

# Generic Risk Assessment

Risk Area/event/material	Possible risk	Risk group	Likelihood	Severity	Additional Controls in place
<b>OUTDOORS</b>					
Leaving/getting on bus	Trip, slip or fall.	All	3	3	Adequate adult supervision
Fire	Smoke inhalation,	All	2	4/5	Fire procedure in place. No unsupervised fires on site.
Stairs leading to Anglican and Spielman Centre	Trip, slip or fall over edge	All	2	3/4	
Moving around buildings	Trip, slip, collision or fall.	All plus visitors	3	1	Ensure no obstacles on floor. No unattended students in buildings
Crossing road outside site	Injury by vehicle	All	3	4	Use Crossings
Walking/running on roads on site	Trip Slip or Fall. Injury by a vehicle on site	All	3	2	Ensure pupils move safely
			2	4	Speed limits in place
Fallen logs and branches	Trip, slip or fall, deliberate injury to another	All	3	2	Adult supervision at all times Areas checked regularly by cemetery staff
Berries, seeds and plants ingested or causing allergic reaction.	Poisoning, Allergic reaction, Asthma	Students (particularly small children)	2	4/5	Warnings given by adults, adequate adult supervision, always wash hands before eating and drinking
Injury from wildlife or dogs	Bite or sting plus allergic reaction Weils disease risk	All	1	2 Unless allergic	All allergic people to carry medicine. First aider accompany group. All cuts and grazes to be covered with a plaster
Travelling or looking around site	Plant sting or splinter Slip, trip or fall	All	3	2 Unless allergic	Regular risk assessment of site, all made aware of risks and advised to stay on paths and not lean on trees and gravestones
	Lower limb injury due to animal burrow or collapsed grave	All			
	Crush injury from falling tree, gravestone or monument	All	1	4	
Getting lost on site	Lost children	Students	2	3	No unattended students, cemetery staff trained to deal with unattended children, child safety policy in place, school staff to have lost child procedure, head counts undertaken regularly, adults to carry mobile phone
Litter	Handling of aluminium foil and needles could lead to HIV or hepatitis	Students and vulnerable adults	1	3	Students to be reminded not to pick things up, areas pupils use are checked regularly
Weather	Cold, wet, sunburn, dehydration and heat exhaustion	All	2	3	Advice given on protective clothing and sun cream to visiting groups in advance
	Lightening strike		1	5	

## Key

**Likelihood** = 1-5. 1 being unlikely, 5 being very likely

**Risk groups** = All students (pupils), accompanying adults, vulnerable adult learners, small children, education staff

**Severity** = 1-5. 1 being minor injury requiring little or no first aid, 5 being fatality or serious injury

## Arnos Vale Cemetery Trust School Visit Risk Assessment DRAFT

This is a generic risk assessment. The Trust strongly advises all visiting groups to undertake a preliminary visit and undertake their own Risk assessment.

Risk Area/event/material	Possible risk	Risk group	Likelihood	Severity	Additional Controls in place
<b>INDOORS</b>					
Stairs	Slip, trip or fall	All	3	2 -4	Move safely around building, students to move around in groups, no unaccompanied students
Ingesting art materials	Poisoning	Students	2	2	Child safe glue, non-toxic materials used
Scissors	Cut or stab	All	2	3	Safety scissors Adequate adult supervision
Fire	Smoke inhalation, burning	All	1	4/5	Fire doors, fire alarms, fire procedure in place
Exposed power socket	Electrocution	Students	2	5	Plug socket covers
Overcrowding in Spielman centre (education space, pavilion, toilets and exhibition areas) leading to accidents	Slip, trip, fall or crush	All	3	2	Limit number allowed in spaces. Split school groups.
Cupboard doors	Finger trap	All	3	1/2	Lock doors
Entrance doors	Finger trap, knocked by opening door	All	3	2	Weighted doors, automatic doors, vision panels in doors
Stairs to Spielman centre basement area	Trip, slip or fall	All	2	3	Ensure pupils move safely
Toilets	Slip on wet floor Stuck in toilet Hot water burn	All	3	2	Careful supervision on students washing hands Mop available Hot water notices
Cremation furnace door	Door fall/slip	All	1	5	Door well secured and regularly checked
Caterfalque mechanism	Finger trap	Small children	3	2	Mechanism fixed in place
Funeral bier	Finger trap, crush	All	1	3	Fixed in place and regularly checked
Cremulator	Falling machine traps or crushes	All	1	4	Fixed in place and regularly checked
Chemical/cleaning cupboard	Poisoning or chemical burn	Students and vulnerable adults	1	4	Locked at all times
Trailing wires	Slip, trip or fall.	All	2	2	All wires to be taped down
	Electrocution	All	1	4	All wires to be taped down Regular testing of electrical equipment
Stacking and putting away of chairs, table and benches	Falling chairs, crush injury, finger trap	All including staff	2	3	Students not allowed to move, stack furniture
Exhibition spaces	Falling exhibition panels and cabinets and interactives	All	1	3	Regular check of cases and panels, securely fixed