



Arnos Vale Fair Conditions of Hire (terms and conditions) 2018

By making a table booking you acknowledge and accept the Terms and conditions as listed below.

Booking: Stall holders should:

- Fill in the application form and send it in as soon as possible.
- List goods they wish to exhibit on the application form, no trader will be allowed to exhibit any products not declared on their form or been given permission to do so.
- If they have public liability insurance they will send a copy of their current public liability insurance, to a minimum of 1 million, with their booking form. Food sellers should also enclose a copy of their local authority registration details and their food hygiene certificates.
- Sign and return the terms and conditions. By booking for any event you are agreeing to abide by the terms and conditions as laid out.

Allocation of spaces at the venue is at the sole discretion of Arnos Vale Cemetery. We will tell you where your stall will be position on confirmation of your booking.

If the venue is fully booked a reserve list for traders will be held on file. If a trader cancels a booking the next appropriate trader on the reserve list will be offered a stall.

We reserve the right at our sole discretion and without giving any reason, to refuse any application promptly returning the full fees received.

Confirmation: Email bookings are confirmed by email immediately following receipt of payment. If you are sending your payment by cheque please clearly write your contact details on the reverse of the cheque.

Cancellation: In the event that you cancel your booking, or cancel a table if booking more than one table, the following charges will apply:

- Over five working days prior to the event: £10.00
- Between three and five days before the event: £20.00
- Up to two working days before the event: no refund will be made.

Sales area:

- Your sales area comprises of a trestle table or similar sized table.
- The table is placed within a space that measures approximately 2.5m wide by 1.5m deep.
- Each table may be supervised by a maximum of two persons. Please contact us regarding any special requests.

Displays on the Day: Each Trader undertakes to have their exhibits on display in the allocated space and in full view throughout the advertised hours of the market. No trader is allowed to use space not booked and paid for on the day.

Exhibits shall not obstruct the general view or hide the exhibits of others and shall not be packed, covered or removed before the end of the Market without the permission of Arnos Vale Cemetery staff.

Packing Away: Stallholders are requested to refrain from packing up prior to the advertised closing time for each event, unless specifically directed to do so by Arnos Vale Cemetery staff. Should circumstances arise which mean you need to leave early, please notify Arnos Vale Cemetery staff at the earliest opportunity, preferably on arrival at the venue. This request is made for several reasons:

It looks bad for late arriving customers to see stallholders already packing away, making them feel unwelcome; It allows us to fully comply with fire regulations; It allows our staff to provide the correct access for stallholders and customers alike.

Each Trader is expected to remove all rubbish around their stall and to leave the venue in a pristine condition.

Electrical items - All electrical items (lighting, etc.) which are not battery operated must be fully PAT tested to comply with Arnos Vale Cemetery's insurance requirements. Please advise Arnos Vale if you require a plug socket for your stall.

Insurance: Each Trader is responsible for the provision of their own public liability insurance and for the safety of their stall and it's products. The insurance must cover you to sell your goods at our venue.

Arnos Vale Cemetery Trust does not hold any liability for any trader or their products.

Every trader shall participate in the fair entirely at his or her own risk in every respect, and shall absolve Arnos Vale Cemetery Trust from responsibility for such risks, including personal injury, loss or damage to property, cancellation of event: however this injury, loss or damage may be caused whether by fire, theft, inclement weather, interruption of power, defect in the equipment and building or failure of subcontractors or agents to perform. Arnos Vale Cemetery Trust cannot be held responsible, and its exhibitors absolve it from any responsibility, for loss of profits, for damage or theft of traders stock, interruption of power or services, or failure of press advertisement fully contracted to appear, inclement weather and failure of sub-contractors or agents to perform, which may result in loss to Traders or the cancellation of events. Arnos Vale Cemetery does not provide insurance cover for theft or damage to Traders stock and recommends that they take adequate insurance against all risks.

It is a condition of booking that exhibitors absolve Arnos Vale Cemetery Trust from any responsibility for refunding fees paid by them except as specified under these conditions.