



Role Description

Job	Café Assistant		
Reports to	Café and Hospitality Manager		
Contract Type	17 hours a week, permanent	Salary	£12.35 per hour
Work pattern	Week A & B : Mon, Tues, Wed and Thurs 11.30-15.45 Week C & D: Thurs, Fri, Sat and Sun 11.30-15.45 Please note the working hours are amendable if not suitable. Additional Flexible hours available at hourly rate.		

Who we are

Arnos Vale is an uplifting site of culture, history and nature, with 45 acres of green space within the heart of Bristol. We have a gift shop, venues for hire and café, hosting a range of events including weddings, wakes, film nights and theatre. As a charity, all our income is used to protect and enhance this special place.

Our café is growing and we aim to bring a sustainable, local, fresh menu to our local community. We work with local suppliers to create an exciting offer for local people. We want our team to be part of that story. Our café opens daily 10am- 4pm.



About the role

This is an ideal role for a community minded nature enthusiast who would like to be a part of our friendly, hardworking and motivated café team. The role is hands on providing delicious food and drink to our community. There are practical elements to the role, with a focus on customer welcome, making and serving hot drinks, basic food prep and cleaning tasks. The role rotates every two weeks- Week A & B : Mon, Tues, Wed and Thurs 11.30-15.45. Week C & D: Thurs, Fri, Sat and Sun 11.30-15.45. These hours are negotiable at the point of contract if needed. There is also an opportunity to pick up additional shifts throughout the week and on season periods.

Who we're looking for

- ✓ Someone who shares our love of nature, conservation and history
- ✓ Has experience or enthusiasm in working in a hospitality setting

- ✓ Enjoys working with people- approachable, flexible and positive
- ✓ An interest in food

Responsibilities of the role

- Serve customers and interact with our visitors in an appropriate, helpful, knowledgeable way
- Assist in the service and clearing of food and beverages
- Support the opening and closing of the café & bar
- Undertake regular cleaning tasks and checklists as required to a high standard
- Prep food according to our seasonal menu (training given)
- Follow established kitchen systems and procedures, in particular with regard to food safety
- Serve alcohol during events
- Assist with preparing venues and catering setups for events as required
- Receive deliveries and assist with storage and stock rotation using FIFO system
- Liaise with the wider Arnos Vale team

Person Specification

- Previous café, bar or hospitality experience essential
- Excellent people and customer service skills
- Exceptional knowledge of food safety and food hygiene awareness
- Positive, energetic & enthusiastic, enjoys being part of a team
- Proactive approach to problem-solving with operational awareness
- Reliable and able to work on own initiative
- Flexible approach to work and a willingness to work weekends
- Committed to our values and happy to work in a cemetery

Desirable

- Food preparation
- First Aid certification
- Event catering experience
- Alcohol Awareness training

The Benefits

We offer all our employees a wide range of benefits including:

- A contributory pension scheme
- Life cover and employee assistance programme
- 25 days annual leave plus Bank Holidays (or FTE) increasing yearly after 5 years' service up to 30 days.
- Support in learning and development
- Wellbeing initiatives

How to apply Please send us your CV and a supporting letter relevant to the personal specification and responsibilities of the role. Complete the Arnos Vale Cemetery Trust Equality and Diversity monitoring form and send to info@arnosvale.org.uk